

NIGP GRAND CANYON CHAPTER

Meeting Minutes

DATE: August 14, 2008

HOSTING AGENCY: Mohave County

ATTENDEES:

	Ann Marie Fisher	City of Flagstaff		Michael Savoy	Coconino County
P	Annie Newton-Lawson	Mohave County		Myrtle Gizell	Navajo County
	Becki Roberts	Flagstaff Unified	P	Nancy Colbaugh	MESC
	Becky McGaugh	NAU		Pamela DeYoung	Yavapai College
	Benjamin Locklear	North County CHC	P	Pamela Lynn	Mohave County
	Carol Luckey	NAU		Patrick Brown	City of Flagstaff
	Cindy Williams	Flagstaff Unified	T	Renee Alanis	Yavapai College
P	Craig McKee	MESC	P	Rick Compau	City of Flagstaff
	Cris Parisot	Navajo County		Robert Sedillo	Coconino CC
T	Dawn Foster	City of Prescott		Sara Yellowhair	Window Rock USD
P	Denise Finn	Yavapai College	P	Scott Richardson	Coconino County
	Gina Myers	Camp Navajo		Shirley Greco	City of Flagstaff
	James Menlove	Navajo County	P	Terri Williams	Mohave County
	John Swanson	Navajo County	P	Tom Peeler	MESC
P	Kimberly Aringdale	Flagstaff Unified	P	Travis Lingenfelter	Mohave County
	LeAnn Kenworthy	Page USD		Valerie Barret	Coconino CC
	Lyle Block	Lake Havasu City		Victoria Jackson	City of Flagstaff
	Mark DiBlasi	MESC		Wayne Hertzog	Bullhead City
	Mary Springer	Navajo County		William Brannen	Flagstaff Unified
T	Merrill Menta	Coconino County	P	Mark Kinsey	MESC
T	Pam Risoletti	Yavapai College			

P=Present, T=Teleconference

Note: As always, if I missed anyone in attendance, please email me at dawn.foster@cityofprescott.net

✓ September Meeting is in Flagstaff at Coconino County

- 1) Meeting Called to Order
- 2) Roll Call
- 3) July 2008 Meeting Minutes Approved
- 4) Denise and Scott reported on the National Forum
- 5) Denise reported that the questions for the new CPPB and CPPO test are complete. The next available testing cycle is for May 2009 with applications due no later than February 2, 2009.
- 6) Chapter Ideas from National Forum:
 - Reverse Vendor Show Appeal (vs. Vendor Fair)
 - Less cost to vendors - easier to sell idea to them
 - Chapters make more revenue
 - Vendor 'break-out' shows
 - Discussion Forum on website
 - Resource Guides

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- New Membership Package
 - Membership Pins
 - Newsletters – new certifications, job openings, solicitations, etc.
- 7) Chapter Members – send your annual chapter dues to Rick so he can update the Membership Listing
- 8) Education –
- 11/17 – 11/19 (Kingman) – Legal Aspects of Purchasing requested
 - Feb. 2009 – (Flagstaff) – Planning, Scheduling and Requirements Analysis
 - To be Determined/Requested AFTER Kingman class
 - Chapter Scholarships – requirements?
- 9) JOC Presentation by Mohave Educational Cooperative Services (Tom Peeler)
- 10) Discussion
- Suggested improvements to website:
 - Have a mgt. page with pics, minutes, copies of presentations
 - Have an electronic new member packet – membership committee will put something together for the next meeting
 - Top ten reasons why you cannot afford NOT to be a member – testimonials from members
 - Kudos on website!
 - Vendor Show – where to go from here
 - Discussed ideas about reverse vendor shows – what other chapters have done
 - We will poll membership on what they would prefer – traditional or reverse – Denise will send out e-mail.
 - Poll other chapters to see if their members would be interested in joining us for show – Travis will contact other chapters.
 - Committee for vendor show will be led by Becky, Travis and Denise
- 11) Other Information
- Denise will complete training calendars and send for posting to website
 - Mohave's Expo is October 1
 - Regional Conference is October 7
 - Dues must be sent in – will review those that haven't paid at next meeting
 - Grand Canyon Chapter will apply for small chapter of the year next year – Denise will get additional information on past applications
 - There is a new Chapter forming in Iowa
 - We will order new shirts for the upcoming year – have a new color for each year – Denise will poll membership on color – blue, white, red or gold – order shirts in time to wear to Regional meeting

Meeting Adjourned

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ACTION ITEMS

TASK	ASSIGN	DUE	STATUS	RESP.
Inviting vendors to show – SEND TOP 20-30 VENDOR INFO TO Carol Luckey	06/12/08		OPEN	ALL MEMBERS
Draft invitations & agenda for vendor show	06/12/08		OPEN	BECKY M.
Provide copy of Vendor Trade Show Checklist (to Becky?)	06/12/08		OPEN	DENISE F.
2008 MEMBER DUES to Rick Compau	06/12/08	07/10/08	OPEN	ALL MEMBERS
Send Final Budget to Dawn	06/12/08	07/10/08	OPEN	MARY S.