

NIGP GRAND CANYON CHAPTER Meeting Minutes

DATE: June 12, 2008

HOSTING AGENCY: City of Flagstaff

ATTENDEES:

P	Ann Marie Fisher	City of Flagstaff		Michael Savoy	Coconino County
	Annie Newton-Lawson	Mohave County		Myrtle Gizell	Navajo County
	Becki Roberts	Flagstaff Unified	P	Nancy Colbaugh	MESC
P	Becky McGaugh	NAU	T	Pamela DeYoung	Yavapai College
	Benjamin Locklear	North County CHC		Pamela Lynn	Mohave County
	Carol Luckey	NAU	P	Patrick Brown	City of Flagstaff
	Cindy Williams	Flagstaff Unified	T	Renee Alanis	Yavapai College
T	Craig McKee	MESC		Rick Compau	City of Flagstaff
T	Cris Parisot	Navajo County		Robert Sedillo	Coconino CC
P	Dawn Foster	City of Prescott		Sara Yellowhair	Window Rock USD
P	Denise Finn	Yavapai College	P	Scott Richardson	Coconino County
	Gina Myers	Camp Navajo	P	Shirley Greco	City of Flagstaff
	James Menlove	Navajo County		Terri Williams	Mohave County
	John Swanson	Navajo County	P	Tom Peeler	MESC
P	Kimberly Aringdale	Flagstaff Unified	P	Travis Lingenfelter	Mohave County
	LeAnn Kenworthy	Page USD	P	Valerie Barret	Coconino CC
	Lyle Block	Lake Havasu City	P	Victoria Jackson	City of Flagstaff
	Mark DiBlasi	MESC		Wayne Hertzog	Bullhead City
	Mary Springer	Navajo County	P	William Brannen	Flagstaff Unified
	Merrill Menta	Coconino County			

P=Present, T=Teleconference

Note: As always, if I missed anyone in attendance, please email me at dawn.foster@cityofprescott.net

✓ **July Meeting will be in Prescott, location to be determined.**

- 1) The following officers were sworn in at the meeting:
 - Travis Lingenfelter – President
 - Denise Finn – Vice President
 - Dawn Foster – Secretary/Treasurer
- 2) Must be an NIGP certified instructor to receive credit for monthly meeting ‘classes’ however, we can still have short, 20-30 minute presentations on subjects of interest to the Chapter for our own edification.
- 3) Applications for October NIGP testing due to NIGP by July 21st.
- 4) The Capital Chapter’s Fall Conference will be on Tuesday, October 7th in Mesa (tentative). Cost is \$140 per person to attend.
- 5) Training classes for this year:
 - NIGP Legal Aspects of Purchasing (2-days) > Kingman in November 2008 (tentative)
 - NIGP Protests (1-day) > Flagstaff in February 2009 (tentative)
 - August Mtg: MESC – JOC

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- September Mtg: Bill - ?
 - November Mtg: MESC – Problem Solving
 - December Mtg: Mohave Cty. - PLTO
- 6) Vendor Show – Discussion regarding cost of facility:
- \$500 per day (require ½ day prior for set-up plus day of show)
 - Remove Tennis/Volleyball Equipment if we need whole facility (determined that right now we don't anticipate using whole area)
 - See ACTION ITEMS
- 7) Open Discussions
- a. MESC ready to award new Food and Food Items bids
 - b. Coconino County ready to award ½ Pint milk bid Shamrock; EAP Services to be awarded in July
 - c. Mohave County ready to award Food Services for jail (prepare and serve)

Meeting Adjourned

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ACTION ITEMS

TASK	ASSIGN	DUE	STATUS	RESP.
Submit class ideas to Anne Marie	06/12/08	07/10/08	OPEN	ALL MEMBERS
Inviting vendors to show – SEND TOP 20-30 VENDOR INFO TO Carol Luckey	06/12/08		OPEN	ALL MEMBERS
Draft invitations & agenda for vendor show	06/12/08		OPEN	BECKY M.
Provide copy of Vendor Trade Show Checklist (to Becky?)	06/12/08		OPEN	DENISE F.
MESC – JOC Training	06/12/08	07/10/08	OPEN	MESC
2008 MEMBER DUES to Dawn	06/12/08	07/10/08	OPEN	ALL MEMBERS
Send Final Budget to Dawn	06/12/08	07/10/08	OPEN	MARY S.