MINUTES

November 12, 2009 – 1pm - 3pm Coconino County

In attendance: Bill Brannen, Becky McGaugh, Carol Luckey, Kim Aringdale, Candace Schroeder, Bobby Sedillo, Denise Finn, Dawn Foster, Valerie Barret

Call In: Nancy, Mark, Travis, Craig, Tara, Ann, Lyle

1. Denise called the meeting to order at 1:28 p.m.

2. Approval of June 2009 Minutes – 1st Scott, 2nd Candace

3. Chair Reports:
   - Treasurer – No Report, Bobby and Candace are being added to Wells Fargo account.
   - Finance – No Report – Bobby and Kim will give a complete/updated financial report during the next meeting.
   - Education – No report
   - Outreach- Candice reported the Grand Canyon Chapter has 34 members, all in good standing.

4. Additional Discussion Items:
   - Special Election – Denise has accepted a position at the University of Kentucky and will step down as President. On November 10, 2009 Travis notified chapter members of a special election. Nominations for President will be accepted by Kim until December 10, 2009. The next NIGP Grand Canyon Chapter President will be elected during the December chapter meeting.
   - Reverse Vendor Fair – Location has not been confirmed. A request was made to all members – “please sign up to help with the vendor fair”.
   - Chapter newsletter – Bill passed out a sample page of the ECHO. Headline read “Chapter President Finished”.
   - Buyer and manager of the year- Nominations can be sent to Kim, no nominations have been received to date.
   - Small chapter of the year application- The newly elected President will prepare application. Denise will forward a copy of last year’s application before she leaves.
   - Scholarships- Additional money raised at the vendor fair could be used to send members to NIGP National.
   - Training Seminars – None scheduled at this time.
5. **Chapter Forum/Open Discussion:**

- Scott will research purchasing a teleconference number to be used during monthly meeting.
- Craig at Mohave has a building materials and supply contract bid and is looking for volunteers to help with the evaluation. Lyle said he may be able to help.
- NAPEBT is in the process of sending out an RFP for benefits consulting services.
- Val is taking orders for new chapter polo shirts. You don’t need to pay for them now you just need to let her know quantity and size.

6. **Next Meeting** – December 10 in Lake Havasu

7. Denise called for adjournment – 1st Bill, 2nd Kim; meeting adjourned at 2:15pm