

## MINUTES

### November 12, 2009 – 1pm - 3pm Coconino Copunty



In attendance: Bill Brannen, Becky McGaugh, Carol Luckey, Kim Aringdale, Candace Schroeder, Bobby Sedillo, Denise Finn, Dawn Foster, Valerie Barret

Call In: Nancy, Mark, Travis, Craig, Tara, Ann, Lyle

1. Denise called the meeting to order at 1:28 p.m.
2. Approval of June 2009 Minutes – 1<sup>st</sup> Scott, 2<sup>nd</sup> Candace
3. Chair Reports:
  - Treasurer – No Report, Bobby and Candace are being added to Wells Fargo account.
  - Finance – No Report – Bobby and Kim will give a complete/updated financial report during the next meeting.
  - Education- No report
  - Outreach- Candice reported the Grand Canyon Chapter has 34 members, all in good standing.
4. Additional Discussion Items:
  - Special Election – Denise has accepted a position at the University of Kentucky and will step down as President. On November 10, 2009 Travis notified chapter members of a special election. Nominations for President will be accepted by Kim until December 10, 2009. The next NIGP Grand Canyon Chapter President will be elected during the December chapter meeting.
  - Reverse Vendor Fair – Location has not been confirmed. A request was made to all members – “please sign up to help with the vendor fair”.
  - Chapter newsletter – Bill passed out a sample page of the ECHO. Headline read “Chapter President Finnished”.
  - Buyer and manager of the year- Nominations can be sent to Kim, no nominations have been received to date.
  - Small chapter of the year application- The newly elected President will prepare application. Denise will forward a copy of last year’s application before she leaves.
  - Scholarships- Additional money raised at the vendor fair could be used to send members to NIGP National.
  - Training Seminars – None scheduled at this time.

5. Chapter Forum/Open Discussion:

- Scott will research purchasing a teleconference number to be used during monthly meeting.
- Craig at Mohave has a building materials and supply contract bid and is looking for volunteers to help with the evaluation. Lyle said he may be able to help.
- NAPEBT is in the process of sending out an RFP for benefits consulting services.
- Val is taking orders for new chapter polo shirts. You don't need to pay for them now you just need to let her know quantity and size.

6. Next Meeting – December 10 in Lake Havasu

7. Denise called for adjournment – 1<sup>st</sup> Bill, 2<sup>nd</sup> Kim; meeting adjourned at 2:15pm