



Grand Canyon Chapter Meeting Location:
Northern Arizona University
Building #98B
545 E. Pine Knoll Dr.
Flagstaff AZ, 86011
Host: Carol Luckey
(928) 523-6091
July 10, 2014

GRAND CANYON CHAPTER MEETING NOTES

GCC Teleconferencing Call (WebEx, Audio Only): Phone: 1-877-668-4493

Attendee Access Code: 230 684 87

1. **PLEDGE OF ALLEGIANCE**
2. **CALL TO ORDER: 1:00 p.m.** (Chapter Vice-President)
3. **MEMBER ROLL CALL**
Attendees: Candace Schroeder (via phone), Michael Carter (via phone), Merrill Menta (via phone), Tony Burgett (via phone), Tara Acton (in-person), Kim Aringdale (in-person), Bobbie Sedillo (via phone), Christine Van Vleet (in-person), Benjamin Garcia, Glen Birkett, Angela Helmer, Aaron Kaminski, Michael Watkins, Carol Luckey, Maureen Lintel and Lani Parett (all of NAU), and Terri Williams (via phone)
4. **APPROVAL OF PREVIOUS MEETING MINUTES - Yes** (March, 2014)
5. **2014 CHAPTER ELECTIONS**
 - Swearing in of elected officers*Michael Carter sworn in as Chapter President; Candace Schroeder sworn in as Chapter Vice President; and Terri Williams sworn in as Chapter Treasurer & Secretary*
6. **VOLUNTEER FOR OUTREACH COMMITTEE CHAIRPERSON**(Chapter Vice-President)
 - Chairperson will work with other neighboring chapters
 - This is a vital position to expand the opportunities for our chapter*Chapter President Michael Carter distributed email communication dated 07-10-14 requesting a volunteer to fill this important position as President is inundated with other duties and cannot allocate proper time to the endeavors incumbent to this outreach position.*
7. **BOARD OF DIRECTORS MEETING 7/8/2014** (Chapter Vice-President)
 - FY2015 Budget
 - Action items?*Board of Directors meeting did not take place as scheduled due to attendees' scheduling conflicts (last minute); meeting to be rescheduled*
8. **GCC COMMITTEE CHAIR REPORTS (If Present)**
 - Treasurer's Chapter Finances Report (Terri)*Balance same as previous meeting; Update on FY15 Chapter Membership Dues Payments made to-date. 31 members have not yet paid representing approximately \$1,550 in unpaid dues.*

- Outreach Committee Report (Chapter President)

Chapter President advised that he is seeking a volunteer to replace him in this capacity with a communication having been distributed. See Item 7 above herein.

- Education/Certification/Awards Committee Report (Scott)

No report as Scott Richardson could not attend meeting.

9. CHAPTER MEMBERSHIP DUES REMINDER

- Payments are due July 31, 2014

Reminder by Chapter President that unless membership dues are paid timely by deadline, scholarship requests submitted by members who have not paid timely cannot be considered.

10. DISCUSSION ITEMS (Discussion items should be directly related to issues covering: procurement; chapter; jurisdiction; laws and/or statutes items - None)

11. ENTITY UPDATES: (open floor) Procurements done, protests, legal matters, contract management issues, etc.

Tara Acton, Mohave County: Award update for Empire solicitation

Michael Carter, MESC: Award update for ICM (document destruction and management services); Energy Efficient Lighting through US Energies and Clean Energy Constructors; Update on various JOCs

Merrill Menta, Coconino County: Merrill is retiring with his last day scheduled for August 1, 2014.

12. NEW BUSINESS - None

13. NEXT MEETING LOCATION: *Next meeting scheduled for September 11, 2014 to be hosted by Bobby Sedillo, Coconino Community College in Flagstaff*

14. ADJOURNMENT

15. CHAPTER OPEN DISCUSSION - None

- Open discussion may include chapter items. However, for any concerns, ideas, or actions by the chapter must be addressed formally in the next chapter meeting.