**SEPTEMBER 2014 – CHAPTER MEETING MINUTES**

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<th>GCC Teleconferencing Call (WebEx, Audio Only): Phone: 1-877-668-4493</th>
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<td>Attendee Access Code: 230 684 87</td>
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1. **PLEDGE OF ALLEGIANCE**

2. **CALL TO ORDER: 1:00 p.m.**
   (Chapter President)

3. **MEMBER ROLL CALL**
   - **Attendees in-person:** Mohave Community College – Christine Van Vleet; MESC – Michael Carter; City of Flagstaff – Candace Schroeder; Coconino Community College – Robert Sedillo and Janan Scott; Coconino County – Scott Richardson and Jason Leslie; Mohave County – Allen “Tony” Burgett; Tara Acton and Terri Williams.
   - **Attendees via telephone:** Mohave County – Annie Fruhwirth; Valley Schools – Bill Munch.

4. **APPROVAL OF PREVIOUS MEETING MINUTES**
   - Seconded and approved (July, 2014)

5. **JANUARY 29-31, 2015 FOR THE 2ND ANNUAL LEADERSHIP DEVELOPMENT SYMPOSIUM**
   - Volunteers to attend, recommendations, nominations?
   - Chapter voting on attendee(s)
   - Terri Williams to attend if scheduling permits; if not – discussed Tara attending, who will also check her schedule and report back.

6. **NEW OUTREACH COMMITTEE CHAIRPERSON**
   - Bill Munch has volunteered to serve as committee chairperson
   - Bill has been nominated Vice President of the Capital Chapter. Would like to work with the GCC Chapter in tandem with the Capital and Copper Chapters in order to obtain requisite number of students for CEU scheduled classes; Obtain more chapter members; and coordinate efforts for things like reverse vendor tradeshows, etc. Bill will work with Michael Carter to increase chapter members by utilizing contact listings from MESC and State of Arizona, targeting upcoming March 2015 as this is “Procurement” month. Additionally, President Carter will work to revise the current outreach position description to allow more latitude and flexibility, in order to present to the Chapter’s Board of Directors for a vote and subsequent implementation.

7. **UPDATE ON OFFICIAL CHAPTER VISIT**
   - Scott is coordinating with Michael Beavis, NIGP, for a November 13, 2014 asking that Chapter members be flexible and allow site visit to Chapter be one week prior or one week later depending on this person’s scheduling ability. Asked that Chapter tailor its meeting schedule accordingly.

8. **GCC COMMITTEE CHAIR REPORTS (If Present)**
   - **Treasurer’s Chapter Finances Report**
     (Terri)
   - Current Chapter balance is $5,263.62. Reported members whose chapter dues are “past due”
   - **Outreach Committee Report**
     (Bill Munch)
September 2014 Meeting Minutes

Bill Munch to coordinate as new Outreach Committee Chairperson

- Education/Certification/Awards Committee Report (Scott)

Scott has been trying to coordinate a class, but it requires a 5 person minimum to reserve. Scott provided hand-out of upcoming classes with request that chapter members email Scott their top 3 picks. Additionally, Bill Munch is to forward to Scott what the Capital and Copper Chapters have scheduled.

9. CHAPTER MEMBERSHIP DUES REMINDER

- Payments were due July 31, 2014

President Carter advised that a 60-day notice letter had been sent out.

10. DISCUSSION ITEMS (Discussion items should be directly related to issues covering: procurement; chapter; jurisdiction; laws and/or statutes items

None.

11. ENTITY UPDATES: (open floor) Procurements done, protests, legal matters, contract management issues, etc.

MESC and Mohave County provided current contract opportunities.

12. NEW BUSINESS

None.

13. NEXT MEETING LOCATION: November 2014

To be advised.

14. ADJOURNMENT

Meeting location (Google Maps): https://www.google.com/maps/place/2800+S+Lone+Tree+Rd,+Flagstaff,+AZ+86004/@35.1714593,-111.645637,17z/data=!3m1!4b1!4m2!3m1!1s0x872d8f9e4b9e7efb:0xc4152a8456874a38