

GRAND CANYON CHAPTER MEETING MINUTES FOR MAY 2012

MEETING DATE: May 10, 2012, 1:00-2:30 PM Local Arizona Time

NIGP - GRAND CANYON CHAPTER: MAY 10, 2012 CHAPTER MEETING ATTENDANCE ROSTER
MEETING LOCATION - CITY OF FLAGSTAFF COMMUNITY DEVELOPMENT CONFERENCE ROOM., FLAGSTAFF, AZ
MOHAVE EDUCATIONAL SERVICES COOP, KINGMAN, AZ

ATTENDANCE FOR CHAPTER MEETING (IN-PERSON OR BY TELEPHONE)	MEMBER NAME	AGENCY
PRESENT	Candace Schroeder	City of Flagstaff
PRESENT	Lyle A Block	Lake Havasu City
PRESENT	Mark DiBlasi	MESC
PRESENT	Michael Carter	MEX
PRESENT	Nancy Colbaugh	MESC
PRESENT	Patrick Brown	City of Flagstaff
PRESENT	Scott Richardson	Coconino County
PRESENT	Terri Williams	Mohave County
PRESENT	"Tony" Allen Burgett	Mohave County
PRESENT	Wayne Hertzog	City of Bullhead City

APPROVAL OF PREVIOUS MEETING MINUTES FOR MARCH 2012: Unanimous

GCC COMMITTEE CHAIR REPORTS:

- **Treasurer:** Current Chapter Account Balance is \$3,289.97. Wells Fargo reimbursed fraudulent charges previously taken from this account after online payment was made to national NIGP. Chapter voted to terminate Lyle Block's debit / credit card for this account upon installation of Michael Carter as President. Thereafter, Terri Williams to work with Michael Carter to go to local Wells Fargo Branch Office to obtain a debit / credit card in his name on Chapter's account.
- **Outreach:** Nothing to report for this meeting.
- **Education/Certification/Awards:** Scott Richardson will be attending the NIGP Forum to be held in Seattle, WA in late August 2012. Terri Williams and Tony Burgett will be attending NPI's National Forum in Houston, TX to receive Mohave County's AEP Award in October 2012.

DISCUSSION ITEMS:

- **Chapter's Proposed Mission Statement:** Michael Carter, President-elect, drafted a proposed mission statement that was reviewed by Chapter members who were queried on their feedback. Suggestion was made to add one more bullet stating that the Chapter and its members would serve as an information resource to Procurement Agencies state-wide. Michael Carter stated he would re-send draft for final approval with this bullet added.
- **Chapter Offices Election:** Chapter members' ballots were tallied and the following Chapter Officers were elected for the 2012-2013 year by majority: ***President – Michael Carter, MESC; Candace Schroeder, City of Flagstaff, Vice President; Terri H. Williams, Mohave County, Treasurer/Secretary.***
- **Future Chapter Sponsored NIGP Seminars/Webinars/Trainings:** Scott Richardson will arrange for Bill Munch, Procurement Director for the Mesa School District, and a well-known and recognized Procurement Official within the realm of School Districts' Procurement, to provide a seminar on cooperative purchasing and how it can work even with the glut of local purchasing initiatives taking place currently at the Chapter's next meeting scheduled for July 2012.
- **Current Agency Issues for FY 2011-12:** Various Chapter members have been experiencing issues with ProcureAZ (State of Arizona). Entity has allowed contracts to lapse and/or not be renewed if deemed to not have enough volume. Also discussed how current economic factors have impacted available / future trainings budgets for Chapter members, contract negotiations with vendors facing credit line curtailment, bankruptcy, merger, take-over, etc.

NEW BUSINESS / CHAPTER OPEN DISCUSSION:

Vickie Jackson, City of Flagstaff, has left her position to take on an enhanced position with the City of Glendale. The City of Flagstaff is held off posting her position's vacancy until further notice.

Tom Peeler, CPPB, Executive Director, for Mohave Educational Services Cooperative (MESC), will be retiring in December 2012. This position will be posted nationally with recruitment for hire no later than November 2012 so that a smooth transition may take place. Position is to be based in Kingman, AZ.

NEXT MEETING LOCATION & SWEARING IN OF OFFICERS:

July 12, 2012 in the Coconino County Human Resources Bldg, Weatherford Room, 420 N San Francisco St, Flagstaff, AZ, 86001.

ADJOURNMENT