

NIGP GRAND CANYON CHAPTER

Meeting Minutes

DATE: March 13, 2008

HOSTING AGENCY: City of Flagstaff

ATTENDEES:

P	Ann Marie Fisher	City of Flagstaff			Michael Savoy	Coconino County
	Annie Newton-Lawson	Mohave County		P	Myrtle Gizell	Navajo County
P	Becki Roberts	Flagstaff Unified		T	Nancy Colbaugh	MESC
	Becky McGaugh	NAU		T	Pamela DeYoung	Yavapai College
	Benjamin Locklear	North County CHC		T	Pamela Lynn	Mohave County
	Carol Luckey	NAU			Patrick Brown	City of Flagstaff
P	Cindy Williams	Flagstaff Unified		T	Renee Alanis	Yavapai College
P	Craig McKee	MESC			Rick Compau	City of Flagstaff
P	Cris Parisot	Navajo County		P	Robert Sedillo	Coconino CC
P	Dawn Foster	City of Prescott		P	Sara Yellowhair	Window Rock USD
T	Denise Finn	Yavapai College		P	Scott Richardson	Coconino County
P	Gina Myers	Camp Navajo		P	Shirley Greco	City of Flagstaff
	James Menlove	Navajo County		T	Terri Williams	Mohave County
	John Swanson	Navajo County			Tom Peeler	MESC
P	Kimberly Aringdale	Flagstaff Unified		T	Travis Lingenfelter	Mohave County
	LeAnn Kenworthy	Page USD		P	Valerie Barret	Coconino CC
	Lyle Block	Lake Havasu City		P	Victoria Jackson	City of Flagstaff
T	Mark DiBlasi	MESC			Wayne Hertzog	Bullhead City
	Mary Springer	Navajo County		P	William Brannen	Flagstaff Unified
P	Merrill Menta	Coconino County				

P=Present, T=Teleconference

Note: As always, if I missed anyone in attendance, please email me at dawn.foster@cityofprescott.net

- ✓ May Meeting will be in Navajo County, location to be determined. Videoconferencing capabilities for those who cannot attend in person. Check with your county offices as all counties can videoconference together.

- 1) Meeting called to order by Bill Brannen at 1:05pm.
- 2) February minutes approved with Dispute Class date correction from March to May and adopted.
- 3) Welcome to:
 - a. Myrtle Gizelle of Navajo County, Gina Meyers of Camp Navajo(replacing former Sectretary/Treasurer Jana Kelly) and LeAnn Kenworthy from Page USD.
- 4) Website Design
 - a. Website is just about ready, maybe 4-6 weeks to go live. We still need some input from members on content. Send some local pictures of your area to Kim to add to the slideshow; send suggestions, corrections, etc. to Kim Arringdale.
- 5) U.S. Communities Show at Yavapai Community College

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- a. Attendance was between 45-50 people
 - b. Biggest challenge during the show was having enough power.
- 6) President's Desk
- a. Upcoming Officer Elections
 - Now's the time to consider throwing your hat in the ring to support your Chapter! Have your nominations ready for the May meeting in Navajo County for the July 1st term!
 - b. Articles of Incorporation
 - were never filed by the NIGP Attorney. Scott is getting quotes on publishing them locally.
 - c. Changes to Constitution and By-Laws
 - Honorary Members need to be approved by 100% - of membership? of meeting attendees/members? Need to decide/clarify
 - General or 'housekeeping' changes to be made Quarterly, immediate if operations necessitate it.
- 7) Committee Reports and Discussions:
- a. Education/Certifications/Award Committee
 - The tentatively scheduled Protest/Dispute class has been postponed until after July due to member budget restrictions (class cost is \$160 per day per person with a minimum of (8) attendees.)
 - Suggestion made to have internal/chapter member-led training @ monthly meetings.
 - April 3rd Webinar by Marcheta Gillespie entitled, "How Organizations Prepare for E-Pro".
 - "Prepare for CPPB or CPPO Test" Chapter Training – interest?
 - CPPO/CPPB Bridge applicants must apply by September 2008.
 - b. Membership Committee
 - No new info – Rick Compau busy reviewing airline services proposal
 - c. Finance Committee
 - Dawn has submitted the financials to NIGP National and will submit the IRS Form 990N by the due date of May 15th (preferably sooner but highly unlikely).
- 8) Trade Show for 2009
- a. ISM '09 National Conference is scheduled for May 3rd through 6th – may impact our choice of month/date for our trade show (mid-April to mid-May).
 - b. Denise reports there is availability at Yavapai College for 110 booths however, our goal is closer to 40-50 booths.
 - c. Denise to find out any other expenses we may have to cover at Yavapai College. NAU may be able to host – what are their costs?
- 9) Miscellaneous
- a. Need donations for a Silent Auction
 - b. 50/50 Split Raffles – legal? Check with individual orgs
- 10) Current Projects
- a. Flagstaff – JOC Small Drainage Improvement, Disability Insurance

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- b. YCC – Architectural & Engineering
- c. NAU / FUSD – Artificial Turf (also U.S. Communities)
- d. MESC – Facilities Electronic Systems (Security, Fire, Intercoms)

Meeting Adjourned