DATE: March 13, 2008
HOSTING AGENCY: City of Flagstaff

ATTENDEES:

| P | Ann Marie Fisher                  | City of Flagstaff          | Michael Savoy               | Coconino County |
| P | Annie Newton-Lawson               | Mohave County               | P Myrtle Gizelle             | Navajo County   |
| P | Becki Roberts                     | Flagstaff Unified           | T Nancy Colbaugh            | MESC            |
| P | Becky McGaugh                     | NAU                         | T Pamela DeYoung            | Yavapai College |
| P | Benjamin Locklear                 | North County CHC            | T Pamela Lynn               | Mohave County   |
| P | Carol Luckey                      | NAU                         | Patrick Brown               | City of Flagstaff|
| P | Cindy Williams                    | Flagstaff Unified           | T Renee Alanis              | Yavapai College |
| P | Craig McKee                       | MESC                        | Rick Compau                 | City of Flagstaff|
| P | P Cris Parisot                    | Navajo County               | P Robert Sedillo            | Coconino CC     |
| P | Dawn Foster                       | City of Prescott            | P Sara Yellowhair           | Window Rock USD |
| T | Denise Finn                       | Yavapai College             | P Scott Richardson          | Coconino County |
| P | Gina Myers                        | Camp Navajo                 | P Shirley Greco             | City of Flagstaff|
| P | James Menlove                     | Navajo County               | T Terri Williams            | Mohave County   |
| P | John Swanson                      | Navajo County               | Tom Peeler                  | MESC            |
| P | Kimberly Aringdale                | Flagstaff Unified           | T Travis Lingenfelter       | Mohave County   |
| P | LeAnn Kenworthy                   | Page USD                    | P Valerie Barret            | Coconino CC     |
| P | Lyle Block                        | Lake Havasu City            | P Victoria Jackson          | City of Flagstaff|
| T | Mark DiBlasi                      | MESC                        | Wayne Hertzog               | Bullhead City   |
| P | Mary Springer                     | Navajo County               | P William Brannen           | Flagstaff Unified|
| P | Merrill Menta                     | Coconino County             |                             |                 |

P=Present, T=Teleconference
Note: As always, if I missed anyone in attendance, please email me at dawn.foster@cityofprescott.net

✔ May Meeting will be in Navajo County, location to be determined. Videoconferencing capabilities for those who cannot attend in person. Check with your county offices as all counties can videoconference together.

1) Meeting called to order by Bill Brannen at 1:05pm.
2) February minutes approved with Dispute Class date correction from March to May and adopted.
3) Welcome to:
   a. Myrtle Gizelle of Navajo County, Gina Meyers of Camp Navajo(replacing former Secretary/Treasurer Jana Kelly) and LeAnn Kenworthy from Page USD.
4) Website Design
   a. Website is just about ready, maybe 4-6 weeks to go live. We still need some input from members on content. Send some local pictures of your area to Kim to add to the slideshow; send suggestions, corrections, etc. to Kim Arringdale.
5) U.S. Communities Show at Yavapai Community College
a. Attendance was between 45-50 people
b. Biggest challenge during the show was having enough power.

6) President’s Desk
   a. Upcoming Officer Elections
      • Now’s the time to consider throwing your hat in the ring to support your Chapter!
        Have your nominations ready for the May meeting in Navajo County for the July 1st term!
   b. Articles of Incorporation
      • were never filed by the NIGP Attorney. Scott is getting quotes on publishing them locally.
   c. Changes to Constitution and By-Laws
      • Honorary Members need to be approved by 100% of membership? of meeting attendees/members? Need to decide/clarify
      • General or ‘housekeeping’ changes to be made Quarterly, immediate if operations necessitate it.

7) Committee Reports and Discussions:
   a. Education/Certifications/Award Committee
      • The tentatively scheduled Protest/Dispute class has been postoned until after July due
to member budget restrictions (class cost is $160 per day per person with a minimum
of (8) attendees.)
      • Suggestion made to have internal/chapter member-led training @ monthly meetings.
      • April 3rd Webinar by Marcheta Gillespie entitled, “How Organizations Prepare for E-
        Pro”.
      • “Prepare for CPPB or CPPO Test” Chapter Training – interest?
      • CPPO/CPPB Bridge applicants must apply by September 2008.
   b. Membership Committee
      • No new info – Rick Compau busy reviewing airline services proposal
   c. Finance Committee
      • Dawn has submitted the financials to NIGP National and will submit the IRS Form
        990N by the due date of May 15th (preferably sooner but highly unlikely).

8) Trade Show for 2009
   a. ISM ’09 National Conference is scheduled for May 3rd through 6th – may impact our choice of
      month/date for our trade show (mid-April to mid-May).
   b. Denise reports there is availability at Yavapai College for 110 booths however, our goal is
      closer to 40-50 booths.
   c. Denise to find out any other expenses we may have to cover at Yavapai College. NAU may be
      able to host – what are their costs?

9) Miscellaneous
   a. Need donations for a Silent Auction
   b. 50/50 Split Raffles – legal? Check with individual orgs

10) Current Projects
   a. Flagstaff – JOC Small Drainage Improvement, Disability Insurance
b. YCC – Architectural & Engineering

c. NAU / FUSD – Artificial Turf (also U.S. Communities)

d. MESC – Facilities Electronic Systems (Security, Fire, Intercoms)

Meeting Adjourned