MINUTES

July 09, 2009 – 1p-3p Yavapai Community College

In attendance: Denise Finn, Pam Risaliti, Travis Lingenfelter, Dawn Foster, Candace Schroeder, Bobby Sedillo

Call In: Scott Richardson, Merrill Menta, Kim Aringdale, Carol Luckey, Becky McGaugh, Bill Brannen

1. Denise called the meeting to order at 1:12 p.m.

2. Approval of June 2009 Minutes – 1st, Travis 2nd, Candace

3. Swearing in of new officers
   - President – Denise Finn
   - Vice President – Candace Schroeder
   - Secretary/Treasurer – Bobby Sedillo

4. New eProcurement system presentation:
   - Jean Clark with AZSPO, Chris Kennedy and Brian Utley from Periscope gave an overview/demonstration of the new eProcurement system called ProcureAZ which will replace SPIRIT. Features include – Ability to electronically transmit orders to vendors, quick reference guide, use of 3 digit (NIGP) commodity codes, the system will also maintain history of orders for due diligence. (See Denise’s e-mail with attachment)
   - Tentative schedule - Vendors will be able to register August 10, 2009 - Full implementation September 1, 2009. Web based training is being developed.

5. Chair Reports:
   - Treasurer – Dawn reported balance of approx. $1,700 with nothing outstanding.
   - Finance – No report
   - Education- Scott reported no seminars scheduled, he has not heard from national regarding rebate but will follow up with them.
   - Outreach – Candace reported membership renewals were e-mailed, only one renewal has been received and no new members.
      Potential new members: Jana Kelly (Williams Housing Authority), Greg Mitchell (Camp Navajo) and Contract Administrator (Mohave County)
6. Chapter Forum/Open Discussion:
   - CONGRADTULATION!!!!!! Candace Schroeder passed her CPPB exam.
   - Pam reminded everyone NAEP District VI regional meeting will be held September 27 - 30 in Scottsdale
   - Renee at Yavapai College has accepted a new position outside of purchasing
   - Congratulations AEP award recipients - Mohave 6th consecutive year, Yavapai College 5th consecutive year
   - Denise would like to establish a student membership of NIGP also looking into work study programs for Higher Ed.

7. Next Meeting September 10, 2009 at Coconino Community College

8. Denise called for adjournment – 1st, Scott 2nd, Candace; meeting adjourned at 2:18 pm