



MEETING DATE: November 4, 2010

HOSTING AGENCY: NAU, ROTC/Property Administration Building 47A, 1415 S. San Francisco St., Flagstaff, AZ

ATTENDANCE:

**NIGP - GRAND CANYON CHAPTER:
NOVEMBER 4, 2010 CHAPTER MEETING
ATTENDANCE ROSTER - MEETING LOCATION - NAU IN FLAGSTAFF, AZ**

ATTENDANCE FOR CHAPTER MEETING (IN-PERSON OR BY TELEPHONE)	MEMBER NAME	AGENCY
PRESENT	Becki Roberts	Flagstaff Unified School Dist.
PRESENT	Becky McGaugh	NAU
PRESENT	Candace Schroeder	NAU
PRESENT	Carol Luckey	NAU
PRESENT	Glenn Birkett	NAU
PRESENT	Henry Ayala	NAU
PRESENT	Kimberly Aringdale	Flagstaff Unified School Dist.
PRESENT	Lyle A Block	Lake Havasu City
PRESENT	Michael Carter	MESC
PRESENT	Robert Sedillo	Coconino Community College
PRESENT - VIA TELEPHONE	Terri Williams	Mohave County
PRESENT	Valerie Barret	Coconino Community College
PRESENT	Wayne Hertzog	City of Bullhead City
PRESENT	William S Brannen Jr	Flagstaff Unified School Dist.

CALL TO ORDER: Lyle Block, Chapter President

MEETING MINUTES: Approval of Chapter meeting minutes for September 2010 meeting

GCC COMMITTEE

CHAIR REPORTS: **Treasurer:** Account balance provided. Overview of membership dues paid / not paid.

Education: Scott Richardson reported there is a 2-day construction management class available on a Monday / Tuesday, or a Thursday / Friday. Class requires a 60-90 day prior notice. Scott will distribute a communication to chapter members so confirmation of dates can be reserved. Group consensus was that the class should be held in Flagstaff.



DISCUSSION ITEMS: **General:** Travis Lingenfelter no longer an active member of the Chapter. Mohave County is recruiting for a new procurement manager to replace him with the position advertised and posted through 11-09-10.

Cooperative Contracts: Scott Richardson is still struggling with “contract” to a “cooperative contract” issues, i.e. if using a cooperative contract for his agency, wherein the Scope of Work as awarded under the original contract is used – does his agency have to have a new contract to cover the services they will utilize under the cooperative contract? General discussion among members wherein it was revealed that agencies represented differ on this issue. Some agencies require signing off on cooperative specific contract vs. brining the matter before the Board or approving authority. Commonality was “it depends on your agency’s attorney’s interpretation”.

Additional considerations were identified such as does the cooperative comply with A.R.S. requirements and/or are some things not within the cooperative contract that are mandatorily required by your agency? Scott’s agency’s County Attorney requires the cooperative to sign “County-specific” contract which is secondary.

Optional alternative provided by the group discussion was to address the issue via a supplemental contract, amendment, MOU, or the like.

Targeted Holiday Card: Treasurer offered the potential idea of having the Chapter expand its membership base through targeted outreach such as upcoming holiday e-cards, invitations to organizational events, etc. Scott advised he would work with Rick Campau to begin facilitating this goal.

Next Chapter Meeting: Chapter members voted for January 13, 2011 in Prescott. Scott Richardson and Lyle Block confirmed they would be in contact with Dawn Foster to arrange for a meeting venue.