



Grand Canyon Chapter Meeting

Location: Mohave Educational Services Cooperative (MESC)
211 N 7th Street (Behind 625 E. Beale Street office), Kingman, AZ

****IN TOWN FOR THE MEETING, LET'S HAVE LUNCH TOGETHER -11:45-12:45**
Call or email Michael for details.

Date: November 8, 2018 1:00 PM

November 2018 Agenda

1. Pledge of Allegiance
2. Call to Order
3. Member Roll Call **Mike Carter -MESC, Kim Aringdale - FUSD, Maria - MESC, Mike Netwig - MESC, Bobby Sedillo - Coconino Community College, Tony Burgett - Mohave County, Morgan - Mohave County, Christine Van Vleet - Mohave Community College**
4. **Training – NO TRAINING**
(Training moved to beginning of meeting so if we have visitors attending they do not have to sit through Chapter business.)
5. Approval of Previous Meeting Minutes (September 13, 2018)
Approved with the Striking of #10 that stated MESC director quit. Correction will be made in September minutes by Allen.
6. **President's Report (Christine Van Vleet)**
 - a. Chapter Academy (Previously Leadership Development Symposium) Feb. 14-16 Herndon, VA Chapter needs to decide who we would like to send. Chapter pays for travel and meals, NIGP covers Registration and hotel room.
This is usually for the Chapter Leaders. Christine attended last year and Michael is not going to be VP next year. Allen was offered the opportunity and is willing to go and represent our Chapter. Thanks, Allen!
 - b. Chapter Leaders Call – Nov. 15th 2:00-3:00 PM
Christine will be on this call. Michael and Tara have conflicting schedules.
 - c. Forum Select – A Virtual Conference (Nov. 8-9)
New online conference for NIGP. Same day as our meeting so those at our meeting were not attending.
 - d. **NEED:** Host location and Training volunteer and/or idea for JANUARY Meeting
Also need Volunteer(s) or training ideas for May Meeting
(5.09.19 Host: NAU / Flagstaff) March will be our Procurement Month
Celebration with Coconino County Hosting
7. **Vice President's Report (Michael Carter)**

GCC Teleconferencing Call (WebEx):

US: +16699006833, 689779485# or

US: +1 646 558 8656

Meeting ID: 689 779 485

Visit our website at:

<http://gcc-nigp.org/index.htm>

Michael announced that he would not be running for office next year. He did state that Mike with MESC was willing to run for the VP office.

8. Secretary/Treasurer's Report (Allen Waniolek)

Account Audit -

Bobby Sedillo with Coconino Community College has received the Bank statements and has reviewed them for audit of dues and deposits. All seem to be made for previous year.

a. Late Notices sent to unpaid members. Unpaid members in Dec. will be removed from membership list.

b. 990N Due to IRS by NOV 15th (if based on fiscal year) – Send copy of proof to NIGP

These are filed by Calendar year and are due in January. Not sure why we do not file on the Chapter Fiscal year, but we will continue to file as was done previously.

9. Committee Chair Reports (if present)

a. Outreach Committee (**Bill Munch**)

b. Education & Certification Committee (**Scott Richardson**)

Scott was not present but those attending discussed hosting a 3-day class on the Legal Aspects of Procurement. Class to be held in Kingman (MCC or Mohave County) and others attending could stay with Kingman "hosts" to cut down on costs of hotels. From those attending we could get our 6 needed attendees. Michael and Nancy to look into this more. We will also open this up to anyone from our sister chapters to attend.

c. Communications Committee (**Kim Aringdale**)

Website Updates: No updates requested or needed. Website looks great and is functioning with no problems!

10. New Business

a. Plans for Procurement Month (FEBRUARY) Chapter or Individual Entity Celebrating?

No plans from any entities as of today.

11. Next Meeting

- Jan. 10, 2019, 1:00 p.m.
- HOST: Mohave Community College
- TRAINING: Online NIGP training to be done as a group via ZOOM

12. Round Table/Entity Updates

13. Regular Meeting Adjourned (members dismissed) Adjourned 2:00 PM



*"I pledge allegiance to the flag of the United States of America,
and to the republic for which it stands, one nation under God,
indivisible, with liberty and justice for all."*