

NIGP
GRAND CANYON CHAPTER
Meeting Minutes

DATE: April 3, 2007

ATTENDANCE:

Aringdale, Kim	Jewett, Barbara	Richardson, Scott
Brannen, Bill	Kelly, Jana	Roberts, Becki
Colbaugh, Nancy	Luckey, Carol	Savoy, Mike
Compau, Rick	McKee, Craig	Sedillo, Bobby
Foster, Dawn	Menta, Merrill	Springer, Mary Jane
Greco, Shirley	Peeler, Tom	Sullivan, Randy

DISCUSSIONS

- 1) Today was our Chapter Chartering Ceremony attended by the National President Darrin Matthews. All members were acknowledged and pinned and the new officers that were elected (ballots counted and acknowledged via e-mail by Anne Marie Fisher on March 26, 2007). The officers for the remainder of the current fiscal year and also for fiscal year 2008 are:
 - President – Scott Richardson, City of Flagstaff
 - Vice President – Bill Brannen, Flagstaff Unified School District
 - Secretary / Treasurer – Jana Kelly, State of Arizona, DEMA, Camp Navajo

The ceremony and luncheon were a huge success and we would like to thank everyone for the hard work and attendance.

- 2) The NIGP attorney, Chip Watkins, has filed our papers for incorporation. We will have to publish the Articles of Incorporation three consecutive times in newspapers of a certain size. We will then need to follow up with the Articles of Incorporation to the IRS for a 501C3 status. Once we receive 501C3 status from the IRS, the State will follow suit.
- 3) We will start working on our by-laws at the next meeting in May. These need to be in place within six months. There is an example of by-laws on the NIGP website and we will try to get a copy of the Capital Chapter and Copper Chapter by-laws as well.
- 4) The Capital Chapter (Phoenix) will have an area on their website for us to post some information.
- 5) The Regional conference is scheduled for October 22, 2007 in Flagstaff. We will discuss at our next meeting what level of participation the Grand Canyon Chapter will want to have in assisting.

- 6) Our next meeting will be May 10, 2007 at 12:00 p.m. at the City of Prescott. Lunch will be provided. Dawn Foster will send directions out to everyone.

MOTIONS

- 1) Becki Roberts made a motion to ratify the constitution. There was no discussion and the motion was seconded by Bobby Sedillo.
- Ayes – 18
 - Nays – 0
 - **Motion carried – The Grand Canyon Chapter Constitution has been ratified**
- 2) Becki Roberts made a motion to require two (2) signatures on all NIGP checks, and that three (3) officers shall be on the signature card in the event one officer is unavailable for signature. Merle Menta seconded the motion.
- Ayes – 18
 - Nays – 0
 - **Motion Carried - Two (2) signatures on all NIGP checks will be required, and three (3) officers shall be on the signature card in the event one officer is unavailable for signature.**
- 3) Tom Peeler made a motion to set the Chapter annual dues at \$50 per person. Discussion followed that we would not require any dues at this time, and dues will begin July 1, 2007. Mary Jane Springer seconded the motion.
- Ayes – 18
 - Nays – 0
 - **Motion carried – The annual dues for the Grand Canyon Chapter are \$50 per person, starting July 1, 2007.**

Nancy Colbaugh made the motion to adjourn. Mary Jane Springer seconded.