

GRAND CANYON CHAPTER MEETING MINUTES FOR NOVEMBER 2012

MEETING DATE: January 10, 2013, 1:00 to 3:30 PM Local Arizona Time at Mohave County Administration Building, Senita Conference Room, 700 West Beale Street, Kingman, AZ 86401

MEMBER NAME	AGENCY	ATTENDANCE - IN-PERSON OR BY TELEPHONE
Allen (Tony) Burgett	Mohave County	IN-PERSON
Amy ?	City of Flagstaff - New Hire - Not Yet a Member	TRIED VIA CONFERENCE CALL - COULDN'T CONNECT
Angela Helmer	NAU	
Annie Newton-Fruhwirth	Mohave County	
Becki Roberts	Flagstaff Unified School Dist.	
Becki Smith	Flagstaff Unified School Dist.	
Becky McGaugh	NAU	
Bill Brannen	MESC	IN-PERSON
Candace Lynne Schroeder	City of Flagstaff	TRIED VIA CONFERENCE CALL - COULDN'T CONNECT
Carol Luckey	NAU	
Christine Van Vleet	Mohave Community College	IN-PERSON
Christopher George Stevens	NAU	
Dave Oder	Kingman Unified School District - New - Not Yet Registered as a Member	IN-PERSON
Dawn Foster	City of Prescott	
Debra Cisneros	NAU	
Frank Vander Horst	Central Yavapai Fire District	
Glenn Birkett	NAU	
Kimberly Aringdale	Flagstaff Unified School Dist.	
Lana Berry	Page Unified School Dist #8	
Lena Alley	Navajo County	
Lisa A. Elliott	City of Cottonwood	
Mark DiBlasi	MESC	
Mary Springer	Navajo County	
Merrill Menta	Coconino County	
Michael Carter	MESC	IN-PERSON
Michael Savoy	Coconino County	
Nancy Colbaugh	MESC	
Patrick Brown	City of Flagstaff	
Phyllis Lewellen	Yavapai College	
Rick Compau	City of Flagstaff	
Robert Sedillo	Coconino Community College	
Scott Richardson	Coconino County	
Stephen Mancuso	Camp Navajo	
Tara Louise Acton	Mohave County	
Terri H. Williams	Mohave County	IN-PERSON
Tom Peeler	Mohave Educational Services Cooperative, Inc (MESC)	
Travis Lingenfelter	MESC Executive Director	HONORARY GUEST - IN-PERSON
Valerie Barret	Coconino Community College	
Wayne Hertzog	City of Bullhead City	TRIED VIA CONFERENCE CALL - COULDN'T CONNECT
William L (Bill) Munch	Valley Schools	TRIED VIA CONFERENCE CALL - COULDN'T CONNECT

PLEDGE OF ALLEGIANCE: LED BY PRESIDENT, MICHAEL CARTER

CALL TO ORDER: PRESIDENT MICHAEL CARTER

APPROVAL OF PREVIOUS MEETING MINUTES FOR NOVEMBER 2012: Unanimous

INTRODUCTION OF MEMBERS & GUESTS: CHRISTINE VAN VLEET, MCC (MEMBER), DAVE ODER, KINGMAN UNIFIED SCHOOL DISTRICT (NEW – NOT A REGISTERED MEMBER YET), AND TRAVIS LINGENFELTER, EXECUTIVE DIRECTOR, MESC (GUEST)

GCC COMMITTEE CHAIR REPORTS:

- **Treasurer:** No new updates to report.
- **Outreach:** President Michael Carter distributed a mass email to potential members inviting them to attend a future GCC meeting. This resulted in the addition of two new members.
- **Education/Certification/Awards:** Scott unable to attend. President Carter asks that if any member had feedback regarding NIGP's Central Arizona Chapter's request to co-host upcoming classes, to please contact Scott directly.

DISCUSSION ITEMS:

- **What to do about non-payment of Chapter Dues by members:** It was agreed that since the Chapter is required to pay \$10 per member when filing its financials with NIGP by a January 31st deadline, that providing Chapter members with a final due date for payment of chapter membership dues (\$50 per member) was in order. It was agreed that allowing a maximum of six (6) months from the July 1st payment date was sufficient time, so that a final due date of January 2nd was in order. This matter will be referred to the Chapter's Board members for a vote and implementation into the Chapter's by-laws so that moving forward, there will be a definitive protocol on how to handle non-payment of membership dues.

INTRODUCTION OF MOHAVE'S NEW EXECUTIVE DIRECTOR:

- **Travis Lingenfelter, MESC's new Executive Director** was introduced. He provided an overview of MESC's membership, 2013 goals for increased participation by its members who are not "schools" and increased variety of goods and services contracts that may be utilized by its membership who are not school agencies. Additionally, former Executive Director, Tom Peeler, and Travis Lingenfelter are currently re-writing the State's School Procurement Rules with the participation of Jean Clark, State of Arizona's current Procurement Director. It is anticipated that the new rules shall be adopted by the State's Department of Education and in effect by Summer of 2013. School Procurement Rules differ from Standard Public Procurement Rules in that they are more stringent.

CHAPTER GOALS FOR 2013:

- Tabled until Scott Richardson and Candace Schroeder can participate.

NEW BUSINESS / CHAPTER OPEN DISCUSSION:

- President Carter provided an update on MESC's most recent computer contract which now features six (6) vendors.
- Bill Brennen, MESC, provided an overview of how MESC identifies new contracting opportunities.

NEXT MEETING LOCATION:

- March 14, 2013. Location to be determined as it would normally be in Flagstaff, AZ. President Carter to ascertain if weather will permit and if a member based in Flagstaff is able to host at their agency. Treasurer Williams will reserve a conference room at Mohave County's Administration Building as a back-up.

ADJOURNMENT:

CHAPTER OPEN DISCUSSION:

- President Carter and Bill Brennen to look into doing meeting attendance remotely using Web Access rather than the free teleconferencing vendor the Chapter uses since there have been problems repeatedly with this service.