Grand Canyon Chapter Meeting

Location: Mohave Community College (MCC)
1971 Jagerson Ave, Kingman, AZ

Date: January 10, 2019  1:00 PM

January 2019 Agenda

1. Pledge of Allegiance
2. Call to Order
3. Member Roll Call – Allan Wanieolek, Christine Van Vleet, Michael Carter, Nancy Colbaugh, Tara Acton, Kim Aringdale, & Michael Nentwig
4. Training – NIGP – ASPIRE “Best Value Procurement – Big Picture, Big Impact”
   (Training moved to beginning of meeting so if we have visitors attending they do not have to sit through Chapter business.)
5. Approval of Previous Meeting Minutes (November 8, 2018) – Approved (Michael C. Motion, Kim A. 2nded)
6. President’s Report (Christine Van Vleet)
   a. Chapter Academy (Previously Leadership Development Symposium) Feb. 14-16 Herndon, VA Allan Wanieolek will attend and represent our Chapter. – Excited to represent Chapter and arrangements have been made
   b. Chapter Leaders Call – Nov. 15th 2:00-3:00 PM – Christine was on the call. It was a good call but other Chapters are much bigger & it didn’t relate to us very much. Tara said – ‘Our Chapter does telephonic meetings very well. (Using Zoom) We may limit ourselves by seeing our Chapter as small but we are getting stronger.’ Kim asked – ‘What can we be doing?’ It was suggested that we could do membership drives and/or fundraisers. It was also suggested that Allan could try to find small Chapters at the Symposium and see what they do. Tara suggested – ‘We could try collaborating with other Chapters.’
   c. Need Volunteer(s) or training ideas for May Meeting (5.09.19 Host: NAU / Flagstaff) - Michael C. suggested we could review the ‘Legal Aspects’ class they plan on having in Kingman in April.
7. Vice President’s Report (Michael Carter) – Mohave approved budgeting for training.
   Training is planned for April 17-19 or 24-26. Scott reached out to NIGP to see if they could provide an instructor for either set of dates. Waiting to hear back. There are 6 people committed to coming to training. The class will be held at the college, and local members would be willing to host if visiting members need help with lodging.
   a.
8. Secretary/Treasurer’s Report (Allen Wanieolek)
   a. Late Notices sent to unpaid members. Unpaid members in Dec. will be removed from membership list. Current members will receive Membership Certificate at March meeting – Member list has been updated. Certificates are ready for next
meeting. Incorporation annual filing has been completed and paid. Chapter Member Data Form due by Jan 31 and Chapter Leader Form to be submitted by Allen - Still needs to finish annual NIGP report by 1/31/19. Waiting for response to emails about whether Chapter members are National NIGP members. It was provided that Allan can call NIGP for info.

9. Committee Chair Reports *(if present)*
   a. Outreach Committee *(Bill Munch)* – Not on call
   b. Education & Certification Committee *(Scott Richardson)* – Not on call
   c. Communications Committee *(Kim Aringdale)* - No new news.
      Website Updates: – Re-vamped website. Members should check it out when they get a chance

10. New Business
    a. Plans for Procurement Celebration (March) Bring ideas for food and meeting/etc. Hosted by Bobby at Coconino Community College – Meeting is on 3/14/2019. Allan will work with Bobby to figure out food arrangements.

11. Next Meeting
    • March 14, 2019, 1:00 p.m.
    • HOST: Coconino Community College, Bobby Sedillo
    • Procurement Celebration
    • It was asked – ‘What should we do for meeting?’ There was a suggestion that we could have an NIGP ambassador come. Our last visit was in May 2017. We might be eligible for another one. If anyone has any other ideas, email Christine.

12. Round Table/Entity Updates – Michael C. – Electrical services Bid with defined cost. Roofing systems out to Bid. Doing eRate early and fast-tracking to be ready 4/1/19. Michael N. – 2-way radio, furniture, IT services are all finishing up. Currently, working on JOC. Kim – Two elementary schools need Architect and a middle school needs remodel. Both should be on cooperative contract. Nancy offered that if using coop, they must use the highest rated vendor in the region unless they can provide a valid reason for using lower ranker vendor. Title 34 states that they must use the highest rated vendor. Tara – National member meeting is in Austin this year. Might have an update in March. Trying to get an ‘Intro to Public Procurement’ class in Tucson soon.

13. Regular Meeting Adjourned (members dismissed)
"I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all."