Grand Canyon Chapter Meeting Minutes

Location: Mohave County Community College - Kingman
Room 303 (New Building)
1971 Jagerson Avenue
Kingman, AZ 86409

Location Maps Link: https://goo.gl/maps/do2btukiNG82

Date: November 17, 2016

November 2016 Agenda

1. Pledge of Allegiance
2. Call to Order: By Tara at 1:05 pm
3. Member Roll Call
   Tara Acton – City of Tucson – Via Phone
   Tony Burgett – Mohave County
   Andrew Michel – Mohave County
   Jason Leslie – Coco Cty – Via Phone
   Michael Carter – MESC – Via
   Sarah Bolander – Mohave County
   Christine Van Vleet – MCC
   Di Ann Butkay – COF – Via Phone
4. Approval of Previous Meeting Minutes
   a. September 15, 2016
      Correction to minutes: Spelling of Sharon Brause’s name and added Tony Burgett
      Minutes approved with correction.
5. President’s Report: Tara Acton
   a. Resignation of Chapter Secretary/Treasurer, Terri Williams
      1. Terri Williams resigned effective November 14, 2016. Per Bi-law, President
         may appoint an interim secretary/treasurer. Di Ann Butkay volunteered to be
         interim secretary/treasurer and will run for permanent position. Michael Carter
         nominated Di Ann for permanent secretary/treasurer position and a special
         election will be held with votes due January 9. Motion approved
   b. Arizona Corporation Commission Update – Need a Volunteer
      1. Tabled until next meeting
   c. Financial Audit Update – New Treasurer will need to work on coordinating the Audit with
      Sharon Brause, City of Mesa (as approved 09/15/16)
      Di Ann will work with Sharon Brause
6. Vice President’s Report (If Present): Nancy Colbaugh – no report
7. GCC Committee Chair Reports (If Present)
   a. Treasurer: Report shows 29 active members and 18 inactive. Inactive members to be
      removed from list; Tara will contact them
   b. Outreach Committee: Bill Munch – no report
   c. Education Certification / Awards Committee: Scott Richardson – no report
      Nancy may not attend; is there a recommendation for a replacement. Michael
      recommended Di Ann. More information was requested
8. New Business
   a. Chapter Sponsored Training – Update from Scott? Any recommendations Tara will follow up with Scott
   b. Constitution Change – Will discuss at a future Board Meeting
   c. Website Updates – Terri and Jason had agreed to look at website (any updates?)

9. Next Meeting
   a. Tentative Date: January 12 or 19, 2016 (Note: MLK Jr Day is 01/16/16)
      January 12 @ 1:00 pm
   b. Location: MCC

10. Entity Updates
    Mohave County – Banking Services RFP recommended maybe a Coop, County Admin Contract for 2017
    MESC – LN Curtis awarded fire gear (everything), Pest Control re-bid, Tires, Artificial Turf
    MCC – Photographer, Food Service (Snack Bar), Fire Alarm
    Coconino County – RFQ Printing, RFP – ERP reviewing, Animal Shelter, Public Works Consultant
    City of Flagstaff – asked about the handling of minimum wage increase
    City of Tucson – Cooper State Chapter may be a good resource for changes and ideas

11. Adjournment: 1:52 pm

GCC Teleconferencing Call (WebEx, Audio Only):
Phone: 1-877-688-4493
Attendee Access Code: 230 684 87

Visit our website at:
http://gcc-nigp.org/index.htm
"I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all."