



Grand Canyon Chapter Meeting

Location: Coconino Community College – Bobby Sedillo
2800 S Lone Tree Road Flagstaff, AZ 86005
Phone: 928-226-4283

Date: May 10, 2018 1:00 PM

May 2018 Agenda

1. Pledge of Allegiance
2. Call to Order
3. Member Roll Call (11)
In Person: Bobby Sedillo, Kim Aringdale, Allan Waniolek, Janan Scott
ZOOM: Bill munch, Tara Acton, Andrew Michel, Michelle Fink, Michael Carter, Lynette Singleton, Christine Van Vleet
4. **Training – Bill Munch, Chapter Resources**
(Training moved to beginning of meeting so if we have visitors attending they do not have to sit through Chapter business.)
Bill presented on the NIGP Mission and Vision. He introduced our Area 9 Ambassadors and gave examples of how they help develop not only the Procurement Profession but also the Agencies and give Individual support.
5. Approval of Previous Meeting Minutes (May 18, 2017, July 13, 2107, September 14, 2017, November 9, 2017, January 11, 2018 and March 8, 2018)
Tara Acton motioned that all previous minutes be approved.
Motion was seconded by Bill munch and passed unanimously.
6. President's Report (**Christine Van Vleet**)
 - a. Annual Board Meeting in April
Christine reported on the Board Meeting held April 30th, 2018. In attendance were Michael Carter, VP, Christine Van Vleet, President, Tara Acton, Previous President, Bill Munch, Procurement Compliance, Outreach, and Communication, and Kim Aringdale, Communications & Website Chair

GCC Teleconferencing Call (ZOOM):

Join from PC, Mac, Linux, iOS or Android:

<https://mohave.zoom.us/j/999135814>

Or iPhone one-tap :

US: +16465588656,,999135814# or
+16699006833,,999135814#

Or Telephone: Dial (for higher quality, dial a number based on your current location):

US: +1 646 558 8656 or +1 669 900 6833

Meeting ID: 999 135 814

Visit our website at:

<http://gcc-nigp.org/index.htm>

b. Changes in Dues

Changes in our dues was discussed and it was determined that our Dues are in line with the other Chapters in AZ and that as a non-profit we do not need to raise our dues.

c. Annual Financial Review to be conducted

Bobby Sedillo offered to do our Annual Financial Review. Christine will contact Di Ann for the records and they will be reviewed and then passed to the new Secretary/Treasurer at our July Meeting.

d. New 2019 Budget – present for approval

The Board created a new 2019 Fiscal Year Budget and it was presented to the group. A motion was made by Bobby Sedillo to approve the Budget for 2019 FY. Motion was seconded by Allan Waniolek. Motion passed.

7. Vice President's Report (**Michael Carter**)

Michael had no official business to report, however he had attended a webinar on Global Best Practices regarding Software Procurement. The webinar covered escrow conditions as well as cyber liability, which is a growing threat. This was a good discussion and can be explored by members if interested.

8. Secretary/Treasurer's Report (**Di Ann Butkay**)

- a. 990N Due to IRS by May 15th (if filing based on calendar year) Send copy of proof to NIGP

Di Ann was not in attendance and all forms, paperwork and checkbook for the Chapter are to be delivered to Bobby in Flagstaff. Christine will contact Di Ann and help coordinate the transfer.

9. Committee Chair Reports (*if present*)

- a. Education & Certification Committee (**Scott Richardson**)

- b. Scott has resigned – need new volunteer or nomination for this position

Bobby stated that he would reach out to NAU (Becky) and see if she would be interested in this position

- c. Communications Committee (**Kim Aringdale**)

Kim had no official business but asked how the members liked our new page. It has been very well received and has lots of information for all members to find easily. Kim also stated that she will do our 2019 Fiscal Year membership forms and send out prior to July 1st.

- d. State or Sister Chapter events and news (**Bill Munch**)

Bill gave a listing of all Conferences and trainings that will be coming in the next few months and those that still have seats available for any member who is interested.

10. New Business

- a. Election Results – **CONGRATULATIONS NEW OFFICERS!!**

Kim reported that she had received 14 ballots with no write-ins. The new officers for the 2019 Fiscal Year are as follows:

President – Christine Van Vleet, Mohave Community College

Vice President – Michael Carter, MESC

Secretary/Treasurer – Allan Waniolek, Coconino County

- b. New list for meeting dates/hosts and training/presentation opportunities 2018-2019

Sign-up sheet was attached with this month's meeting Agenda and all members are encouraged to sign up to host meetings as well as for Presentation/Training opportunities. These can be done by anyone in your agency or that you think will be a benefit to our members as they can attend and give the presentation/training via ZOOM and do not need to travel.

- c. Forum Discussion – 73rd Annual Forum – Gaylord Opryland Resort, Nashville, TN August 19-22, 2018 **Can still register until August 10, 2018.**

Tara and Bill reported that there is already a record number of attendees for this years Forum and that the Conference Hotel is sold out. Registration is still being accepted and there is an alternate hotel that will shuttle attendees to the conference. Next years Forum will be held in Austin, TX on August 25-28th.

11. Next Meeting

- July 12, 2018, 1:00 p.m.
- Coconino Community College – Bobby Sedillo

12. Upcoming Events

- a. May 28 – Memorial Day
- b. June 17 – Father's Day
- c. June 29 – Chapter Seminar Agreement Due to NIGP
- d. June 30 – Fiscal Year End

13. Round Table/Entity Updates

14. Regular Meeting Adjourned (members dismissed)

15.



"I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all."