



Coconino County Procurement
Coconino County Human Resources Bldg,
Weatherford Room
420 N. San Francisco St
Flagstaff, AZ 86001
Host: Scott Richardson
(928) 679-7191
March 12, 2015

Grand Canyon Chapter Meeting Location:

MARCH 2015 – CHAPTER MEETING MINUTES

1. **PLEDGE OF ALLEGIANCE**
2. **CALL TO ORDER: 1:00 p.m.** (Chapter President)
3. **MEMBER ROLL CALL**

AGENCY	NAME	ATTENDANCE TAKEN
Mohave County	Allen (Tony) Burgett	In-person
Mohave County	Annie Newton-Fruhwirth	Via Telephone
NAU	Baily Williamson	In-person
NAU	Carol Luckey	In-person
Mohave Community College	Christine Van Vleet	In-person
NAU	Glenn Birkett	In-person
Coconino County	Jason Leslie	In-person
NAU	Jessica Ott	In-person
Flagstaff Unified School Dist.	Kimberly Aringdale	In-person
NAU	Kate Smith	In-person
MESC	Michael Carter	In-person
MESC	Michael Nentwig	Via Telephone
MESC	Nancy Colbaugh	In-person
City of Prescott	Pam Isaliti	In-person
Coconino County	Scott Richardson	In-person
Mohave County	Tara Louise Acton	In-person
Mohave County	Terri H. Williams	In-person
Valley Schools	William L (Bill) Munch	Via Telephone

NIGP BOARD MEMBER	Mike Beavis	In-person
Chief Procurement Officer		
Naperville, IL		

4. **APPROVAL OF PREVIOUS MEETING MINUTES** (January, 2015)
5. **CPSM TESTING** (Open Floor)
 - Info: <http://www.ism.ws/certification/content.cfm?ItemNumber=5722>
 - Pam Isaliti, City of Prescott, is taking the ISM test
6. **2ND ANNUAL LEADERSHIP DEVELOPMENT SYMPOSIUM** (Tara Acton)
 - Summary
 - Future Presentation

Tara provided a brief overview of her trip to the Leadership Symposium showcasing in particular: *Extreme Tailgating (networking)*, *5 Characteristics of Effective Leaders*, *Chapter Brand to Generate Excitement*, *SOAR (Appreciative Model) and Strategizing / Goal Setting*. Attendees determined that a more in-depth presentation should be provided by Tara at the next Chapter Meeting since this one was taken up with the visit from NIGP Board Member – Mike Beavis.

7. OFFICIAL CHAPTER VISIT & ONE-DAY CLASS (Mike Bevis)

- Visit on March 12th

Provided overview of his educational and career background.

Commented on importance of **Leadership Symposium** – used to build momentum within chapters as well as to build a community of people interested in accomplishing goals. *Areas of review included:*

- **Strength Based Leadership** – Assessments can be informative; work on your strengths not your weaknesses, to obtain optimal balance.
- **SOAR Analysis** – Aspirational approach that energizes people; Positive spin equals positive results!

Big Changes at NIGP!

- **Governing insight is a great resource** – will showcase next time with an overview on “n-sight forum”.
- **Member Council election held** – 3 Councils plus Governing Board plus Ambassadors, begin July 1, 2015. Idea is to have 2 Ambassadors for every Region using staggered terms.

Open discussion among members with Mike.

8. ARIZONA STATE CAPITAL OF NIGP & GRAND CANYON CHAPTER REVERSE TRADE SHOW, MARCH 5 – SUMMARY: (Nancy Colbaugh)

30 Agencies participated, with 130 people registered. Nice flow of vendors speaking with agencies. City of Mesa fully supports this event. Only GCC member attending was from MESC. Reminder that if you are a GCC member, you can go for free.

9. GCC COMMITTEE CHAIR REPORTS (If Present)

- Treasurer’s Chapter Finances Report (Terri Williams)
Current Balance at \$4,610.33 with payment made for Tara Acton to attend Leadership Symposium.
- Outreach Committee Report (Bill Munch)
April 13-15, a listing of all classes for Capital Chapter will be posted on the ASBO website.
- Education/Certification/Awards Committee Report (Scott Richardson)
In order for GCC Chapter to have gotten a rebate from National, we’d need 8 GCC members attending plus 4 others.

10. REGIONAL CHAPTER CALL ON 2/26 (Scott Richardson)

Brief overview (time was a factor as Chapter Visit went over-time)

11. COMING UP IN MAY CHAPTER MEETING: (Chapter President)

- Chapter Officer Nominations: two known openings, president and vice-president.
Nominations to be made at May meeting.

12. **ENTITY UPDATES: (open floor)** Procurements done, protests, legal matters, contract management issues, etc.
MESC: Library Books, Playground Structure Contracts, re-doing “Paint” solicitation, Chiller & Water Treatment, Band & Athletic
City of Prescott: Will be seeking a Contract Specialist for Public Works
MCC: LMS, Contractor for new building, and Library Periodical System
NAU: Furniture Contract solicitation with ASU, NAU, and UA, Federal Lobbying Services, Elevator Services, Bookstore on campus and extended, and Water Irrigation Management System
FUSD: Employee Healthcare Benefits, Wireless Equipment E-rate, Out-sourcing of all Janitorial Services
Coconino: Kachina Village Water Tank, Electronic Faire Ticketing, Re-bid on Beverage Sponsorship
Mohave: Banking Services, Asset Management Services, Roads Materials (cooperative with City of Kingman), etc.
13. **NEW BUSINESS:** None
14. **NEXT MEETING LOCATION:** May 2015, Mohave County Public Works Bldg., Kingman
15. **ADJOURNMENT**